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**Board Meeting Minutes**  
**Thursday, December 10, 2015; 10:30 AM**  
**United Way of the Midlands Room 3AB (Columbia, SC)**

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**Board Members Attending:** Mike Chesser, Sarah Crawford, Anita Floyd, Anthony Haro, Jennifer Moore, Michele Murff, Linda Pace, Lila Anna Sauls, Donny Supplee, Margaret Tripp.

**Board Members Not Attending:** Bruce Forbes and Anna Hamilton Lewin

**Other Attendees:** Gina Amato, Julie Ann Avin, Diane Cilento, Helen Cotton, Lauren Angelo Duck, James Irby, Greg McConkey, Diana Tester, Natalie Worley, Julie West, Dennis Wormsley, and Carol Propps-Wright.

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The meeting was called to order at 10:34 AM.

**I. Welcome and Introductions**

Joey Smoak, SCCH Chair, welcomed the Coalition Board members and other meeting attendees.

**II. Minutes**

The November minutes were reviewed. Hearing no further changes, Anthony Haro motioned to approve the corrected minutes, seconded by Anita Floyd, the motion carried.

**III. Financial Report**

Mike Chesser reported the Coalition's balance as \$20,668.70. Mike asked each member to make a personal financial pledge supporting SCCH prior to the end of the year.

**IV. By-Law Changes**

Jennifer Moore reviewed the proposed by-laws changes. The proposed changes were sent in advance of the meeting for review. Anita Floyd motioned to approval the changes, seconded by Joey Smoak, the motion carried.

**V. Committee Reports**

**a. HMIS Committee**

Anthony Haro reported on behalf of the HMIS Committee. The Committee has met since the last Board meeting. The Committee discussed PATH report updates and feel there is a better understanding of the information needed. A timeline for Coordinated Entry was developed detailing the necessary infrastructure in place for HMIS with MACH 1, 2016 as a deadline for all elements. The Committee also decided to suspend the 2-1-1 pilot of

screening Coordinated Entry calls until a new workflow can be developed with a target date of March 1<sup>st</sup> to restart.

**b. Count Committee**

Anthony Haro reported on behalf of the Count Committee. The Committee discussed training materials and changes to the form. The Committee also discussed garnering additional support from school district staff for youth identified as homeless. Linda Pace will send a letter of support to the local liaisons with a copy of the form and send a current listing of McKinney Vento liaisons. Helen Cotton asked if housing related questions could be added to the Impact Aid form children receive in late fall. The group brainstormed other strategies to collect McKinney-Vento and unaccompanied youth data.

By the end of December a Count assessment will be finalized in HMIS based on the Bowman report to ensure data entry and analysis. The SCCH website will be updated with forms and materials. Changes to the website should be sent to Helen Cotton at [hcotton@uway.org](mailto:hcotton@uway.org).

The 2015 Count report has been finalized and will be loaded to the website. Members discussed county level tables not included in the report. Separate tables will be posted to the SCCH website.

**c. Research Committee**

Lauren Angelo Duck reported on behalf of the Research Committee. A Request for Proposals will be sent by United Way of the Midlands on behalf of SCCH to solicit bids for the 2016 Count report with contract in place by February 1<sup>st</sup>. Elements such as recidivism will be added to the 2016 data analysis. Lauren asked Members to send specific research questions they would like addressed so the elements can be included in the contractor's Scope of Services. Members discussed a preferred report deadline of May 31<sup>st</sup>. The HDX summary data tables will be available by April 1<sup>st</sup> and will be posted on the SCCH website.

In the next year the Research Committee will expand to include university and statisticians. Send recommendations to Lauren for members.

**d. Advocacy Committee**

No report

**e. Training Committee**

No report

**f. Nominating Committee**

Jennifer Moore reported on behalf of the Nominating Committee. Four members will rotate off the SCCH Board: Mike Chesser, Sara Crawford, Anita Floyd, and Jennifer Moore.

A slate of new Members and Officers were presented:

Org	Name	Term Yr	Officer
DHEC	Leigh Oden	2018	
DMH	Michele Murff	2016	Vice-Chair
DSS	Latoya Reed	2018	
DAODAS	Julie Cole	2018	

SCDC	Kinard Dubose	2018	
STATE HOUSING	Leanne Johnson	2018	
ED	Linda Pace	2018*	
DHHS	Pete Liggett	2018	
General	Anna Hamilton	2017	Secretary/Treasurer
General	Margaret Tripp	2016	
General	Donny Supplee	2016	
General	Eric Chatham	2018	
General	Lila Anna Sauls	2017	
General	Constantine Pournaras	2018	
General	Dennis Wormsley	2018	
MACH	Julie Ann Avin	2016	
ECHO	Joey Smoak	2016	
Lowcountry	Anthony Haro	2016	Chair
Upstate	Bruce Forbes	2016	

\* Indicates 2nd term

Joey Smoak opened discussion for additional nominations. Coming from Committee the recommendations did not require a motion, the slate of members and officers were approved by unanimous vote.

Jennifer also presented recommended Committee Chairs, but since those are appointed positions was presented as information only:

<b>Committee</b>	<b>Name</b>
HMIS	Anthony Haro
Count	Natalie Worley & Dennis Wormsley
Research	Lauren Angelo Duck
Advocacy	Michele Murff
Training	Bruce Forbes
Nominating	Michele Murff
Finance	Anna Hamilton Lewin

### **VIII. CoC News and Updates**

Greg McConkey reported that carryover ESG funds have been dispersed. The ESG pre-awards conference will be held on February 17<sup>th</sup>, 2016 at the Department of Juvenile Justice training facility.

Anthony reported that LHC held a landlord meeting recently to increasing housing for veterans. A representative from the National League of Cities reached out to discuss the Mayor's Challenge to End Veteran's Homelessness. The representative encouraged the

Coalition to pursue the Governor accepting the Challenge. Anthony reported that recent increases in tent cities. Lowcountry is developing a plan to address.

Lila Anna reported from MACH. The last meeting of the year was held recently.

Diane reported no updates from Upstate.

Joey reported on behalf of ECHO. The Reggie Sanders Foundation has expressed interest in a Myrtle Beach area and are in need of data and requested Sara Crawford's assistance. Horry County is committing funds for a Myrtle Beach area emergency shelter. The Self Family Foundation is moving forward with its large housing project. ECHO has received recent technical assistance from TAC and will share materials with SCCH members.

Members discussed the recent HUD release detailing the new chronically homeless definition and documentation requirements. Members discussed the need for technical assistance in adhering to the requirements.

Anthony Haro recognized Joey Smoak's service as exiting SCCH Chair. Members acknowledged his dedicated work to SCCH and addressing homelessness.

**IX. Adjourn**

Will no further business the meeting adjourned at 12:05 p.m.